

## FACILITIES MANAGEMENT

### USE OF FACILITY

#### EATING AND DRINKING

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Individual patrons purchasing food or drink at Overdue Brew may eat or drink in any location of the Library except the Exhibit Hall and the Arkansas History and Genealogy room. Patrons bringing food into the library for distribution to a group may only do so in rooms 124, 126 or the lecture hall.

When eating or drinking, patrons should be respectful of library furniture and equipment. All drink containers should be covered. Staff members seeing a situation that may be harmful to library property should ask the patron to cease in that behavior.

Staff members who are off duty may eat or drink anywhere in the library that food is permitted. Staff members on duty may not eat or drink at their duty stations if in public areas. Staff may eat or drink in non-public workspaces as long as they are not visible to the public.

WILLIAM F. LAMAN PUBLIC LIBRARY SYSTEM

Rev. October 24, 2011

Approved: JLB